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GRAFTON CULTURAL COUNCIL Nov 3, 2021 By Zoom

A VOTING MEETING of the GRAFTON CULTURAL COUNCIL (GCC) was held on Nov 3, 2021 at 6:30pm by zoom

Present: Julie Grace, Chair

Christina Hogarty, Sarah Kinsman, Meta Mitchell, Daniel Morris, Members

Apologies for absence: Pan Du, Kevin Brown

No external visitors present

1. *Welcome by chair.* Meeting called to order 7.08pm, all members acknowledging the chair.
2. *Introduction of members as needed (for external visitors).* No external visitors present.
3. *Review/approve minutes of June 10, 2021.* Minutes of regular meeting June 10, 2021. Approved Sarah/Daniel. All members 'aye'.
The following addendum was made: due to major changes in the Massachusetts Cultural Council (MCC) website and revision of criteria it was decided to delay the proposed TV interview mentioned in item 4 of the minutes. All members "aye".
4. *Election/affirmation of officers; Chair, Secretary, Treasurer, Publicist.*

Position	Name	Nomination	Approved	All members
Chair	Julie Grace	By affirmation	Meta/Sarah	Aye
Secretary	Sarah Kinsman	Volunteer	Meta/Daniel	Aye
Treasurer	Meta Mitchell	Volunteer	Sarah/Christina	Aye
Publicist	Christina Hogarty	Volunteer	Daniel/Meta	Aye
Co-Chair	Daniel Morris	Volunteer	Julie/Sarah	Aye

5. *Approval of GCC administrative funds for 2022.* It was agreed to retain 5% of the grant allocation for 2022 for GCC administrative purposes (\$470) during the year. Approved Daniel/Sarah. All members 'aye'.
6. *Discussion on assessment of 2022 grant applications.* The GCC profile description as published on the MCC website and an evaluation score sheet provided by MCC to use with grant applications were discussed.
An example of a 2022 applicant form was also shared together with an associated sample 'Disclosure of Appearance of Conflict of Interest' form.
7. *Review of any questions from guest members of the public.* None present
8. *Proposed follow-up meeting date Nov 10, 2021.* The next two meeting dates were agreed: Nov 17, 2021 and Dec 8, 2021 at 6:30pm by zoom.
9. *Adjournment.* The meeting was adjourned at 8:17pm by the chair with the consent of all present